



STATE OF WISCONSIN

DEPARTMENT OF MILITARY AFFAIRS

DIVISION OF EMERGENCY MANAGEMENT

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Notice of Funding Opportunity: FY2021 Nonprofit Security Grant Program

WEM is pleased to announce that Federal Emergency Management Agency (FEMA) is offering a grant opportunity called Nonprofit Security Grant Program (NSGP). Wisconsin's nonprofit organizations are eligible to apply for the NSGP-S program.

The FY2021 NSGP provides funding for physical security enhancements and other security-related activities for nonprofit organizations that are at high risk of a terrorist attack.

NSGP allowable costs are focused on security-related activities. Funding can be used for security-related planning; exercises; training; contracted security personnel; and the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization at the time of application.

Wisconsin's target allocation for funding for this program is \$2,000,000. Final allocations made by FEMA may be different than the target allocation. FEMA makes final funding decisions.

ELIGIBILITY

Eligible nonprofit organizations are those organizations that are:

1. Described under section 501(c)(3) of the Internal Revenue Code of 1986 (IRC) and exempt from tax under section 501(a) of such code; refer to links below for additional information:

- <https://www.irs.gov/charities-non-profits/charitable-organizations/exemption-requirements-section-501-c-3-organizations>
- <https://www.irs.gov/publications/p557/ch03.html>
- <https://www.irs.gov/charities-non-profits>

Note: The Internal Revenue Service (IRS) does not require certain organizations such as churches, mosques, and synagogues to apply for and receive a recognition of exemption under section 501(c)(3) of the IRC. Such organizations are automatically exempt if they

meet the requirements of section 501(c)(3). These organizations are not required to provide recognition of exemption. For organizations that the IRS requires to apply for and receive a recognition of exemption under 501(c)(3), the state may or may not require recognition of exemption if the method chosen is applied consistently.

2. Be able to demonstrate, through the application, that the organization is at high risk of a terrorist attack.

TIMELINE FOR APPLICATION

WEM posts streamlined FY21 NSGP guidance: March 12, 2021

DMA PIO press release of FY21 NSGP guidance and application information: March 16, 2021

Deadline for Nonprofits to submit complete application to WEM: Noon on April 13th, 2021

WEM Review Committee meeting: April 29th, 2021

First step of federal grant application process (grants.gov): May 7, 2021 (Hard Deadline for WEM set by FEMA)

Final Submission of federal grant application (ND Grants): May 14, 2021 (Hard Deadline for WEM set by FEMA)

CONTACT INFORMATION

If you have questions about the application process, please contact the Nonprofit Security Grant Program Staff grants staff at WEM.

Hannah Matusek hannah.matusek@wisconsin.gov 608-242-3335

Carl Stenbol carl.stenbol@wisconsin.gov 608-405-2101

STEPS FOR NONPROFITS TO SUBMIT GRANT APPLICATIONS TO WEM

1. Obtain a DUNS Number

If you are going to apply for this funding opportunity and have not obtained a Data Universal Numbering System (DUNS) number, please take immediate action to obtain a DUNS Number. Information on obtaining a DUNS number is available from Grants.gov at:

<https://www.grants.gov/applicants/organization-registration/step-1-obtain-duns-number.html>

2. Write the application

FEMA requires three components for FY21 NSGP nonprofit applications (Investment Justification, Vulnerability Assessment, and Mission Statement)

Sub-applicants with one site may apply for up to \$150,000 for that site. Sub applicants with multiple sites may apply for up to \$150,000 per site, for up to three sites, for a maximum of \$450,000 per sub-applicant (or for NSGP-S, the SAA

capped maximum award). If a sub-applicant applies for multiple sites, it must submit one complete IJ for each site.

A fillable IJ form (DHS/FEMA Form 089-24 (OMB Control Number: 1660-0110) is available in the Related Documents tab of the [Grants.gov](https://www.grants.gov) NSGP posting.

➤ **NSGP IJ:** Each sub- applicant must develop a formal IJ that addresses each investment proposed for funding. Security enhancements must be for the locations that the nonprofit occupies at the time of application. The investments or projects described in the IJ must:

- Be for the location(s) that the nonprofit occupies at the time of application.
- Address an identified risk, including threat and vulnerability, and build or sustain a core capability identified in the National Preparedness Goal for that site, regardless of whether it is submitting for similar projects at multiple sites;
- Demonstrate the ability to provide enhancements consistent with the purpose of the program and guidance provided by DHS/FEMA;
- Be both feasible and effective at reducing the risks for which the project was designed;
- Be able to be fully completed within the three-year period of performance; and be consistent with all applicable requirements outlined in the NOFO and the Preparedness Grants Manual.
- Sub-applicants are required to self-identify with one of the following four categories in the IJ as part of the application process

Sub-applicants are required to self-identify with one of the following four categories in the IJ as part of the application process:

1) Ideology-based/Spiritual/Religious	3) Medical
2) Educational	4) Other

**Period of Performance for the IJ: The federal grant period of performance to WEM will be 36 months in length and is projected to be 9/1/2021-8/31/2024. *Due to the required review process, sub-grant application and award process, and completion of special conditions, such as EHP approval, organizations will likely have a maximum of 30 months to complete the project. When setting milestones and corresponding dates in the IJ, WEM suggests using a project start date of no earlier than December 1, 2021 and a project end date of no later than May 31, 2024 for a realistic timeframe for the project. **

- **Vulnerability/Risk Assessment:** Each sub-applicant must submit a vulnerability/risk assessment unique to the site the IJ is being submitted for.
- **Mission Statement:** Each sub-applicant must include its Mission Statement and any mission implementation policies or practices that may elevate the organization's risk. SAAs will use the Mission Statement along with the sub-applicant's self-identification in the IJ, to validate that the organization is one of the following types: 1) Ideology-based/Spiritual/Religious; 2) Educational; 3) Medical; or 4) Other. The organization type is a factor when calculating the final score of the application; see Section E Application Review Information, subsection Final Score

The Vulnerability/Risk Assessment and the Mission Statement will not to be submitted to FEMA in the application but will be maintained by the SAA and will be made available to DHS/FEMA upon request.

3. Submit the application to WEM by Noon on April 13th, 2021

Email all the application components (IJ, Vulnerability/Risk Assessment, Mission Statement) as attachments to **hannah.matusek@wisconsin.gov** and **carl.stenbol@wisconsin.gov**

You will receive an email confirming your application was received. If you do not, please call or Hannah Matusek at 608-242-3335 or Carl Stenbol at 608-405-2101.

Note: Due to the short-time frame for this federal grant opportunity and the requirement for WEM to review, score, and prioritize applications for inclusion in the federal grant by May 14th, **we will not be able to accept any late applications.**

Applications that are submitted to WEM and do not include all three mandatory components will be deemed incomplete and will not be reviewed, scored, or submitted to FEMA.

TIMELINE FOR NOTIFICATION OF AWARD

FEMA expects to make award decisions by about mid-June. WEM will notify organizations when FEMA announces their decisions. However, FEMA also expects to award the funds to Wisconsin for FY21 NSGP no later than September 30, so there may be a significant delay between time of notice that an organization has been selected and the actual award.

Organizations that are selected for an award are required to work with WEM to complete a sub-grant application. Due to the lengthy application review process by FEMA, the sub-grant process required by WEM, and then the need to potentially complete additional steps related to federal budget holds on an award, EHP review, or personnel cap waiver requests, organizations will likely not be able to start their projects prior to December 2021.

POST AWARD REQUIREMENTS

If your agency is selected for an award, you will be required to submit a sub-grant application to WEM. WEM uses an electronic grants management system called Egrants to administer its sub-grants. During the life of the grant, WEM will require that sub-grantees use Egrants to submit a sub-grant application, and then to submit monthly programmatic and financial reports in order to monitor the progress of the project, make reimbursements for incurred expenses, and complete federal reporting requirements. Project specific reporting requirements such as completing equipment inventory reports may also be required in order to close out the sub-grant.

Per Federal NOFO on EHP Compliance:

“As a federal agency, FEMA is required to consider the effects of its actions on the environment and historic properties to ensure that all activities and programs funded by FEMA, including grant-funded projects, comply with federal EHP laws, Executive Orders, regulations, and policies, as applicable.

Recipients and subrecipients proposing projects that have the potential to impact the environment, including, but not limited to, the construction of communication towers, modification or renovation of existing buildings, structures, and facilities, or new construction including replacement of facilities, must participate in the FEMA EHP review process. The EHP review process involves the submission of a detailed project description along with any supporting documentation requested by FEMA to determine whether the proposed project has the potential to impact environmental resources or historic properties.

In some cases, FEMA is also required to consult with other regulatory agencies and the public to complete the review process. Federal law requires EHP review to be completed before federal funds are released to carry out proposed projects. FEMA may not be able to fund projects that are not in compliance with applicable EHP laws, Executive Orders, regulations and policies.”

Additional terms and condition may be placed on the award by FEMA or WEM as necessary for the project scope and design. Those will be communicated at the time the sub-grant is awarded.